



## Naotkamegwanning FN EMS

### Primary Care Paramedic

#### **(3) Casual Positions (with the ability to work full time hours)**

**Start Date: May 3rd, 2019 (Orientation)**

**Salary \$37.45 per hour**

#### **Important:**

- Must be able to travel to the service's location in **Northwestern Ontario** the first week of April 2018 for 2 days of testing and interviews (April 8 & 9, 2019)
- Must be able to travel to **Thunder bay** for Base Hospital Certification (April 29 – May 3, 2019) if not currently BH certified with an Ontario BH

#### **Before Applying:**

- Class F driver's license or equivalent
- Driver's Abstract or Statement of Driving Record  
This document, issued from the licensing body, must provide the following information: driver identity. License status information, Highway Traffic Act and /or Criminal Code convictions and any points accumulated within the previous 12 months. The abstract or record have been completed no more than 60 days prior to testing
- Successful completion of a diploma in Ambulance and Emergency Care or Paramedic Program – from a recognized Community College or equivalent (a letter from the Paramedic Program Administrator indicating that you will be completing the paramedic program will be sufficient until the diploma is received)
- A-EMCA certificate (or letter from the MOHLTC indicating a successful mark on the exam only until the certificate is received)
- Prior to the A-EMCA exam written in June, applicants must provide proof they are scheduled to write the A-EMCA)
- Certification as a Primary Care Paramedic with an Ontario Base hospital or the willingness to become certified with an Ontario Base Hospital.
- Possess valid CPR certificate (level C within the last 12 months prior to start date)
- Birth Certificate
- Police record check including the Vulnerable Sector Screening Search (within 3 months of start date)
- Your MOH-LTC ID Card (if currently working in Ontario)
- Proof of immunization (forms to be provided by service after hired)

## **Required skills and qualifications**

- High school diploma or equivalent
- Ministry of Health and Long-Term (A) EMCA within 210 days of graduation
- 18 years of age or older
- Have maintained, during the two years immediately prior to the date they commence employment and have continued to maintain during their employment, a valid driver's license under the Highway Traffic Act
- Good knowledge and application of BLS & ALS Patient Care Standards, and related Acts and Regulations.
- Must not have been convicted of any crime involving moral turpitude for which the person has not been pardoned (current satisfactory police/criminal record check including Vulnerable Sector Screening must be provided at time of hire)
- Ability to effectively communicate and make decisions in an emergency situation.
- Possess map reading abilities and initiative toward enhancing local geographical knowledge.
- Professional application of the Restricted Radio Operator's license.
- Ability to work under and exercise sound judgment in stressful environments.
- Ability to work closely with others including allied agencies.
- Demonstrate interpersonal skills in dealing with patients, the public, other ambulance services, base and receiving hospitals in a courteous and effective manner.
- Excellent use of English; verbally and in writing.
- Demonstrate knowledge of computer competence.
- Possess professional and advanced driving skills combined with compliance to the Highway Traffic Act
- Ability to exert physical effort and lift heavy amounts of weight and maintain fitness to practice
- Be able to practice in a non-discriminatory manner
- Understand the importance and be able to maintain confidentiality

## **Duties:**

- Provide Primary emergency medical care while ensuring the safe and timely land transportation of ill or injured persons to, from, and between medical treatment facilities.
- Perform Primary emergency medical care and controlled acts under the direction of the Base Hospital Medical Director, and in accordance with the patient care standards and procedures set out by the Ministry of Health and Long Term Care, legislation, regulations and Quality Assurance program.
- Perform Primary emergency medical care as indicated above when functioning as a first responder.
- Drive emergency vehicles in all weather conditions, in a safe and secure manner, in accordance with the Highway Traffic Act and the Services' policies and procedures.
- Maintain contact and comply with direction from the Central Ambulance Communications Centre (CACC) at all times regarding vehicle movements, status of ambulances, call assignments and the transportation of patients to medical facilities or required destination.

- Complete, in a timely manner, all required patient and administrative documentation specified in the Ambulance Act, Regulations, Standards, Departmental and base hospital policies and practices, including Ambulance Call Report forms. Ensure safekeeping of patient records.
- Liaise with CACC, families, base hospital staff, police, fire, and other health professionals/agencies to ensure relevant patient information is collected.
- Provide a detailed patient report to appropriate medical staff (e.g. physician, nurse, etc.) at the receiving Facility.
- Inspect the ambulance and all equipment at the start and throughout the shift to ensure they are in proper working order, and in a clean and sanitary condition. Carry out housekeeping duties within the ambulance station(s) and ambulance vehicles, ensuring the areas are maintained in a clean, sanitary condition.
- Check and ensure the vehicles are stocked at all times with adequate supplies and equipment.
- Ensure vehicles, stations, equipment, supplies, and controlled drugs are maintained in a safe and secure manner at all times.
- Participate in mandatory training programs, continuing medical education programs, quality assurance programs and departmental training programs, as required.

Perform other related duties as may be required.

**Service Testing:**

Over 2 days (April 8 & 9, 2019)

It will consist of Micro Assessments (written tests, scenarios and skill stations) completed as a circuit. The second half will be lift assessments and a panel interview.

**Closing Date:** Resumes must be received by March 27, 2019 @ 23:59 CST. Late entries will not be considered.

Please address resumes and cover letter to:

Andrea Joyce  
Director of Paramedic Services  
Nautkamegwanning EMS  
234 Main Drive  
Pawitik, ON  
P0X 1L0

Send resumes and cover letters **WITH** references via email to:

[director@wfbems.com](mailto:director@wfbems.com)

and cc

[deputy.director@wfbems.com](mailto:deputy.director@wfbems.com)